



## 1 Controller Factory Reset

Before connecting to the controller for the first time, you will need to perform a factory reset:

1. Ensure the controller is down-powered.
2. Verify that a jumper is across both pins of P2.
3. Hold down the orange reset button (K2) as you apply the power.
4. Continue to hold down the K2 button for 20 seconds.
5. You will notice the green DS1 LED go off then on.
6. Release your finger from the K2 button. The DS4 and DS5 LEDs next to the reader port will come on. The controller is now reset and ready to setup.

## 2 Install the Intelliprox Blue App (iOS and Android)

1. Search for 'Intelliprox Blue' and download the Keri Systems Intelliprox Blue app.
2. Tap the INSTALL button.
3. The app will download and install on your device.
4. An Intelliprox Blue icon will be on your home screen.
5. The app is now installed and ready to use.

## 3 Hardware Connection

1. Open the Intelliprox Blue app.
2. Log into the app (the default user name is 'admin' and the default password is 'pass').
3. Once logged-in, you will see the home screen.
4. Tap the Hardware Setup Icon.
5. Tap the "Connect" button or the device name.
6. If you are connecting to the unit for the first time, you will be prompted to pair with the device. The default password for initial pairing is '123456'. Enter this code when prompted, then press OK.

## 4 Change Device Name or Pairing Password

Keri recommends changing the device pairing password as soon as you have connected for the first time.

1. Connect to the Intelliprox Blue.
2. Go to Device Info >> change the device name or pairing password, then save.
3. Go to your Bluetooth network settings.
4. Review your list of paired devices.
5. Select to 'Unpair or 'Forget' the connection to the Intelliprox Blue unit.
6. Search for the Intelliprox Blue using the app.
7. Connect to the unit and pair with it again using the new password or device name.

## 5 Cardholder Enrollment Using the App

1. Tap the Cardholders icon on the home screen.
2. Tap the add button.
3. Enter the cardholder's name.
4. Enter the card number (printed on the card), or press the + to then presentation enroll the card - using an NXT proximity reader.

### Enrollment Via the Controller

You can also enroll cardholders at the controller. This offers you a 'block enrollment' option - *For further details, please refer to the Intelliprox Blue Full Reference Manual (P/N: 02363-001)*. Credentials added via the controller are automatically assigned total access.

## 6 Door Settings

Tap the device name when connecting to the controller to access the door settings screen. Here you can adjust various door properties or you can unlock the door from the app. You can assign an auto-unlock/lock schedule, adjust the unlock time or held-open time and enable the Anti-passback feature.

## 7 Troubleshooting

If you are having trouble connecting to the Intelliprox Blue or if you are having any problems using the app, refer to the Intelliprox Blue Troubleshooting Guide (P/N: 02364-001).

## 8 Further Information

For additional information, such as: hardware specifications, hardware wiring diagrams, door settings, editing cardholders and access rights, creating/restoring a backup, running reports or using the Anti-passback feature, please refer to the Technical Support section via the icon located on the home screen or visit the Keri corporate website or knowledge base:

Corporate Website - [www.kerisys.com](http://www.kerisys.com)

Knowledge Base - [www.keri-kb.com](http://www.keri-kb.com)

Overview Video - <https://youtu.be/DEH4SwNDgQY>

There is also available a Full Reference Manual for the Intelliprox Blue (P/N: 02363-001) - This can be downloaded from the knowledge base or the Kerisys website.