

Online Ordering Instructions

Supplied By



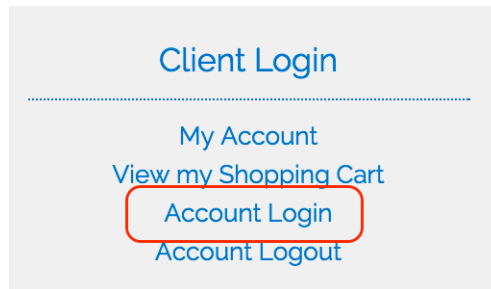
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Login

Type www.alliancepromotions.com.au in your preferred browser.

Click 'Login' in the top-left corner or on 'Account Login', under Client Login in the footer



Fill in your login credentials and click on the Login button.
(Username and password as per email)

A screenshot of the Alliance Promotions website's login page. The page features the Alliance Promotions logo, a search bar, and a navigation menu. The login form is highlighted with a red box and contains the following fields: 'Email Address' (with the value 'alliance@alliancepromotions.com.au'), 'Password' (with a masked password '*****'), and a 'LOGIN' button. There is also a 'Forgot Password' link. Below the login form, there is a 'New Customer' section with a 'REGISTER' button.

LOGIN 0 items - \$0.00

ALLIANCE PROMOTIONS

Call Us: 1300 333 APM

Search

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HOME / LOGIN

Login

Email Address

Password

[Forgot Password](#)

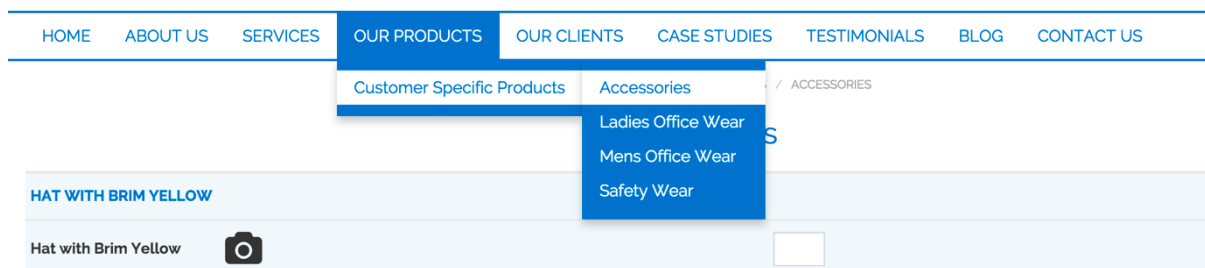
New Customer

By creating an account you will be able to shop faster, be up to date on an orders status, and keep track of the orders you have previously made.

How to Order Products





Choose 'Our Products' from the menu and choose the category of your choice.

Please note we will customize this menu to suit your needs so if you require more categories or products please do call us.



Ladies Office Wear Order Form Example:

Ladies Office Wear

| | | | | | | | | |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|---------|
| LADIES CARDIGAN NAVY | SIZE S | SIZE M | SIZE L | SIZE XL | SIZE 2XL | PRICE | | |
| Ladies Cardigan Navy  | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | \$49.00 | | |
| LADIES DRESS PANTS NAVY | SIZE 6 | SIZE 8 | SIZE 10 | SIZE 12 | SIZE 14 | SIZE 16 | SIZE 18 | PRICE |
| Ladies Dress Pants Navy  | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | \$32.00 |
| LADIES POLO SHIRT NAVY/GOLD | SIZE 8 | SIZE 10 | SIZE 12 | SIZE 14 | SIZE 16 | SIZE 18 | PRICE | |
| Ladies Polo Shirt Navy/Gold  | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | \$20.00 | |
| LADIES POLO SHIRT NAVY/RED | SIZE 8 | SIZE 10 | SIZE 12 | SIZE 14 | SIZE 16 | SIZE 18 | PRICE | |
| Ladies Polo Shirt Navy/Red  | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | \$20.00 | |

[ADD TO CART](#)

Please click either the camera icon or on the blue item description for either a photo or a more detailed description of the product.

Fill in the order quantities and click Add to Cart.

Order quantity and amount will be displayed, in the top-right corner, next to the shopping trolley icon.

3 items - \$83.00 

Shopping Cart

In the shopping cart you will get presented with an overview of your current order details. You can easily change the quantities or even remove a product.

When changing the quantity, it is important to click the update button to commit the changes.

NOTE: You can complete all orders from the different categories at once. Simply navigate back to the menu 'Our Products' and choose the category.

Once your order is complete, please click the Checkout button as highlighted below.

Shopping Cart

| Product(s) | Price | Quantity | Total | Remove |
|--|---------|--------------------------------|----------|------------------------|
| Ladies Cardigan Navy Size M Size: Size M Colour: Navy | \$49.00 | <input type="text" value="4"/> | \$196.00 | Remove |
| Polo Shirt Navy/Gold Size 12 Size: Size 12 Colour: Navy/Gold | \$20.00 | <input type="text" value="3"/> | \$60.00 | Remove |
| Sub-Total: | | | \$256.00 | |

[UPDATE](#) [CHECKOUT](#)

Checkout

The Checkout process consists of 4 steps which will be described in more details.

The steps are:

- Delivery Information
- Payment Information
- Confirmation
- Order Finalised

Step 1 is the delivery information. The preferred delivery address will be chosen by default but you can change this address by clicking the 'Change Address' button to the right. Please note that this will not be a permanent change.

If you want your delivery address changed permanently, please call us.

Please note that Employee Name and Position are required fields whereas Department, OU Number and Contact Number are optional.

[HOME](#) / [CHECKOUT STEP 1](#)

Checkout Step 1

Please provide your Shipping Address and select a Shipping Method

Shipping Address

[CHANGE ADDRESS](#)

Australia

Shipping Method

This is the only shipping method available for this order

Freight

Shipping fee Australia wide

\$15.00

Additional Information

Employee Name:

Department:

Position:

OU Number:

Contact Number:

Comments

[CONTINUE](#)

Step 1 - Delivery Information

Step 2 - Payment Information

Step 3 - Confirmation

Step 4 - Finished

Click 'Continue'

Step 2 is the payment information.

You can either choose to pay via credit card or charge to an existing account if you already have a purchase order number. If only one option is available, it is due to the agreed payment method with your organisation.

Credit card details will get send to us via a split email system that ensures your credit card details are safe and we do not keep a record of them for future purchases.

Payment Method

Balance: \$214.50

Please select a preferred payment method to continue:

Credit Card

Credit Card Owner

Credit Card Number

Credit Card Expiry Date

3 or 4 Digit Security Code

[What's This?](#)

Charge to Account

Purchase Order No

Comments

CONTINUE

Step 1 - Delivery Information

Step 2 - Payment Information

Step 3 - Confirmation

Step 4 - Finished

Step 3 will show you a detailed overview of the products ordered, delivery address and payment option – Click Confirm Order to finalise your order.

Checkout Confirmation

Please check your order and press Continue to proceed.

Shipping Address

[Edit](#)

Winnelle NT 820
Australia

Shipping Method

[Edit](#)

Freight (Shipping fee Australia wide)

Order Items

[Edit](#)

| Product | Price | Quantity | Total |
|--|---------|----------|----------|
| Size: Size 87R Colour: Navy | \$23.00 | 5 | \$115.00 |
| Size: Size 87R Colour: Navy | \$30.00 | 5 | \$150.00 |
| Sub-Total: | | | \$265.00 |
| Freight (Shipping fee Australia wide): | | | \$15.00 |
| GST: | | | \$28.00 |
| Total: | | | \$308.00 |

Billing Address

[Edit](#)

Winnelle NT 820
Australia

Payment Method

Charge to Account
Purchase Order No

[CONFIRM ORDER](#)

Step 1 - Delivery Information > Step 2 - Payment Information > Step 3 - Confirmation > Step 4 - Finished!

Step 4 confirms your order has been received successfully and an email will be send to you with an overview of the order placed.

[HOME](#) / CHECKOUT SUCCESS

Checkout Success

Thank you for your Order.

Step 1 - Delivery Information > Step 2 - Payment Information > Step 3 - Confirmation > Step 4 - Finished!

My Account

You can easily manage your account details if you click on 'My Account' under Client Login in the footer.

My Account

- [View or change my account information](#)
- [View or change entries in my address book](#)
- [Change my account password](#)

My Orders

- [View my orders](#)

View or change my account information allows you to change name or primary address details.

Address book is a feature that lets you store multiple delivery addresses, to make your check out quicker.

If you require any assistance, or have any concerns, please do not hesitate to either email eaccounts@alliancepromotions.com.au or call us at 1300 333 APM.